



the friendship project  
for children

# GUIDELINES

(Version 12 – 24 May 2023)

Name

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I confirm that I have read and understood the contents within the Guidelines (Version 12 – 23 May 2023).

I can confirm that I am aware of my obligations concerning confidentiality in relation to any information that I receive in relation to the matching of myself as an Older Friend and my Younger Friend.

I understand that if I have any further queries or if I am in any doubt about anything I can ask the Group Supporter or Area Coordinator for help or guidance.

Signed

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Dated

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**PRIVACY NOTICE** - How your information will be used - The Friendship Project for Children will not share your personal information with any external organisations or companies, other than specifically in relation to the volunteer or child within the matching process where it will be necessary to interface with the referring professional of the Younger Friend. The latter, we may also share with statutory bodies who are authorised to request this information. Additionally, in the event of any case studies being used these will be appropriately anonymised. We will retain the volunteer and child information in secure storage and on our secure database for up to 50 years, as required historically by our insurers.

**IMPORTANT** - If you have not already provided two passport sized photographs, please attach to this form to enable us to produce an ID card for you, or alternatively email a digital photo to karen.hoy@friendshipproject.co.uk. The ID card is for you to keep on your possession when out with your Younger Friend in case you need proof of identity.

Friendship Project for Children

[www.friendshipproject.co.uk](http://www.friendshipproject.co.uk)

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